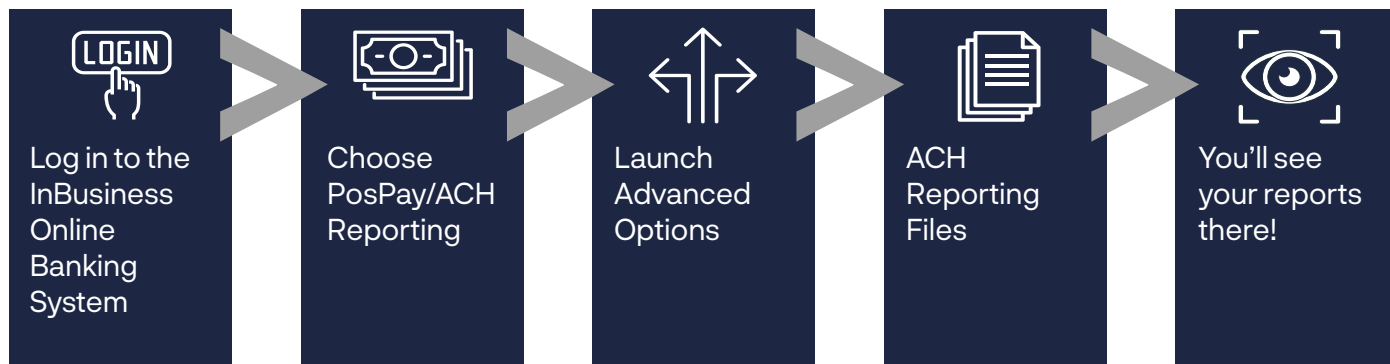# InBusiness
Online Banking

ACH NOC/Return Reporting

To obtain return and Notification of Change (NOC) information on your originated ACH transactions within InBusiness Online Banking, please follow the steps outlined below.

| **LOGIN** Log in to the InBusiness Online Banking System | > | Choose PosPay/ACH Reporting | > | Launch Advanced Options | > | ACH Reporting Files | > | You'll see your reports there! |

Step 1: Log in to **InBusiness Online Banking.**
Step 2: From the navigation menu on the left, select **PosPay/ACH Reporting.**
Step 3: Click Launch Advance Options in the upper right corner to access the Positive Pay portal.

Step 4: Click the **Transaction** tab, then **ACH Reporting Files.**

Click the **Transaction Processing** tab, then **ACH Reporting Files.**

A. **From/Thru Date**: The date range for which ACH reporting files are displayed.

B. **Report Description:** The description of the ACH reporting file.

C. **File Type:** The format of the file. Types include: XML, PDF, MACHA, CSV, EDI, XLS and XLSX. By default, most clients will receive PDF file. Please contact us if you are interested in any of these additional download options.

D. **Date Created:** The date the report was created.

E. **File Size:** The size of the file (in kb).